



EXPRESSIONS OF INTEREST (EOI)

TENDER NO. AE-020/2016-17/C/07

PROVISION OF CONSULTANCY SERVICES FOR HANDLING TCRA'S COURT CASES

1.0 Introduction

- 1.1 The Tanzania Communications Regulatory Authority (TCRA) is responsible for regulating the telecommunications, postal and broadcasting sectors in Tanzania. It was established as part of the government policy reforms in the communications sector with the aim to improve the availability of the info-communication services to the public as well as to allow new players into the market;
- 1.2 Some of the functions of the Authority is to issue, renew and cancel licenses; to facilitate the resolution of complaints and dispute; to regulate rates and charges; to establish standards for regulated goods and regulated services; to establish standards for the terms and conditions of supply of the regulated goods and services;
- 1.3 In the enforcement of Postal and Electronic Communication Law Various court issues arise. To enhance the efficiency in handling TCRA's Court Cases the Authority intends to engage competent Law Firms to support the internal legal team for provision of legal services.

2.0 Objective of the Assignment

The objective of the assignment is to engage qualified consulting firms in order to assist TCRA legal officers in handling Court cases.

3.0 Invitation

TCRA now invites Expressions of Interest from eligible qualified and experienced Consulting firms to express their interests to be shortlisted for provision of Consultancy Services for handling TCRA's Court Cases.

4.0 Selection Procedures

A Consultant will be selected in accordance with the procedures set out in the Public Procurement Act No.7 of 2011 and the Public Procurement Regulations of 2013 (Selection and Employment of Consultant). Note that this is not a Request for Proposal; after review of letters for expression of interest, a shortlist of Consultants will be prepared and they will be invited to submit their Proposals through Letters of Invitation which will include specific Terms of Reference.

5.0 Criteria for Assessment of Expression of Interest (EOI)

In assessing the Expression of Interest consideration will be given to the following:-

- a) Company Profile (Copies of documents defining Constitutional or Legal status of the Consultant (e.g. Valid Business license; Certificate of Incorporation; VAT/TIN Certificate);
 - b) Experience (Submit list of similar assignment, name of the employer, contact addresses and year of completion of the project);
 - c) Qualification and experience of proposed key staff (submit certified Cvs); including valid practicing certificates for advocates;
 - d) Audited Financial Statements to support financial soundness of the firm to carry out the assignment (Three Audited financial statements should be submitted for the last three years).
- 6.0 All Expressions of Interest should be prepared in **three** copies "One Original and two copies" properly marked "**Original** and **Copy**". The outer envelope shall be marked "**Expressions of Interest for Consultancy Services For handling TCRA's Court Cases.**", to be submitted before or on **Wednesday, 14th June, 2017** at **11.00hrs** to the:
Secretary TCRA Tender Board,
Mawasiliano Towers, 5th Floor Room 511, 20 Sam Nujoma Road,
P.O. Box 474,
14414 Dar Es Salaam.
- 7.0 The deadline for submission of the Expression of Interests is **11.00 a.m** on **Wednesday, 14th June, 2017**. The **EOI** will be opened immediately thereafter in the conference room of TCRA Head Office, **Mawasiliano Towers, 20 Sam Nujoma Road, P.O. Box 474, 14414 Dar Es Salaam.**
- 8.0 E-mailed, faxed and late submission of the Expression of Interests will not be accepted.

**DIRECTOR GENERAL
TANZANIA COMMUNICATIONS REGULATORY AUTHORITY**