



**INTERNATIONAL COMPETITIVE SELECTION**

**TENDER NO: AE-020/HQ/2019-20/C/05**

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

**FOR**

**CONSULTANCY SERVICES FOR PRE-INSPECTION OF IMPORTED ELECTRONIC COMMUNICATION EQUIPMENT AND COLLECTION OF ADVANCE ECO-LEVY FEES**

**1. Introduction**

The Tanzania Communications Regulatory Authority (TCRA) is a quasi-independent Government body responsible for regulating the telecommunications, postal and broadcasting sector in Tanzania. It was established as part of the government policy reforms in the communication sector with the aim of improving the availability of the communication services to the public as well as to allow new players into the market.

Pursuant to the requirement of the Electronic and Postal Communications Act No. 12 of 2010 through the written Laws (Miscellaneous Amendments) (No. 5) of 2019, TCRA is now intending to engage external service providers to establish a self-funded solution for managing the importation of electronic communication equipment waste and serve as the Authority's agent responsible for carrying out inspections and collection of advance eco-levy-fees from manufacturers and/or importers of electronic communication equipment into the United Republic of Tanzania.

**2. Objective**

The objective of this assignment is to establish a solution for managing the importation of electronic communication equipment waste into the United Republic of Tanzania. This assignment aims at: -

- i. Establishing a baseline for the management of electronic communication equipment waste in the country;
- ii. Fighting illegal trade on importation of electronic communication equipment;

- iii. Protecting the environment by reducing the risks associated with the importation of electronic communication equipment waste;
- iv. Enabling collection of the advance eco-levy fee (end of life fee) for all electronic communications equipment used in Tanzania.

### 3. **Scope of Assignment**

The scope of this assignment shall cover:-

- i. The supply and installation of a system that will enable tracking of all regulated electronic communication equipment from their time of their entry into Tanzania until these products reach their end-of-life; collection of details of manufacturers and importers of electronic communication equipment; and interface different actors involved in the process and share information amongst all stakeholders;
- ii. Carry out pre-inspections and collection of advance eco-levy-fees from manufacturers and/or importers of electronic communication equipment in the United Republic of Tanzania.

### 4. **Invitation**

TCRA is now inviting Expression of Interest from eligible, qualified and competent firms to indicate their interest to be shortlisted to provide the Authority with necessary technical, legal and commercial expertise required **for the pre-inspection of imported electronic equipment and collection of advance eco levy fees.**

### 5. **Selection Procedures**

A firm will be selected in accordance with the procedures set out in the Public Procurement Act No. 7 of 2011 and the Public Procurement Regulations of 2013 as amended in 2016. Note that this is not a request for proposal, after review of letters for expression of interest, a shortlist of consultants will be prepared and they will be invited to submit their proposals through letters of invitation which will include specific terms of reference.

### 6. **Criteria for Assessment of Expressions of Interest**

In assessing the Expression of Interest consideration will be given to the following: -

- i. Profile (certified copies of original documents defining constitutional or legal status principal place of business of the company/firm/individual including valid business licenses);
- ii. Experience (Submit list of similar assignments indicating amount for each assignment, nature of the assignment, name of the employer and contact address and year of completion of the project);

- iii. Qualification and experience of proposed key staff (submit certified CVs);
- iv. Audited Financial statements to support financial soundness of the firm to carry out the assignment (submit latest three year consecutive audited financial statements).

**NB:** All attachments should be scanned.

6. All applications should be prepared and submitted before or on **Wednesday, 6<sup>th</sup> May, 2020** at **1100 hours** to the Secretary TCRA Tender Board, Mawasiliano Towers, 5<sup>th</sup> Floor Room 510, 20 Sam Nujoma Road, P.O Box 474, 14414 **DAR ES SALAAM** through the emails: [pmu@tcra.go.tz](mailto:pmu@tcra.go.tz) and [benito.kalinga@tcra.go.tz](mailto:benito.kalinga@tcra.go.tz)

**DIRECTOR GENERAL  
TANZANIA COMMUNICATIONS REGULATORY AUTHORITY**