

**TANZANIA COMMUNICATIONS REGULATORY AUTHORITY**

**ISO 9001:2015 CERTIFIED**



**APPLICATION FOR OTHER SERVICES ACCESS CODES/NUMBERS  
ASSIGNMENT/RESERVATION**

1. Application Form Fee Receipt No: ..... dated ...../...../.....
  
2. Name of Applicant: .....  
Physical Address:.....  
Postal Address: .....  
Telephone No: .....  
E-mail: .....  
Website: .....  
TCRA Service Licence Number: .....
  
3. Tick applicable special services access code/Number applied:
  - 3.1 VAS Short Code – (USSD or SMS)
  - 3.2 Network Identification Codes
  - 3.3 Special, Premium Rate and/or Multimedia Services Codes/Numbers
  - 3.4 Others \_\_\_\_\_
  
4. Preferred (if any) Code / Number applied for Assignment/Reservation: .....  
.....
  
5. Purpose of the applied Code / Number: .....  
.....  
.....

6. Provide a forecast on yearly basis on expected utilization of the applied resources (*use separate sheet*).
7. Date by which the Assignment/Reservation is to be effected: .....
8. Planned date for the service to be operational using the applied Code / Number:  
.....
9. Status of the existing Assignment and End-User utilizations: Indicate which Code(s) is/are in use (*use separate sheet where necessary*):
  - (i) .....
  - (ii) .....
10. Any other information that you consider appropriate to support your application:  
.....  
.....

11. **DECLARATION**

I (name) ..... Title .....

Hereby declare that the applied Code will be used in accordance with the rules and framework of the National Numbering System.

Signature ..... Date .....

Place .....



**Note: The fully completed application form to be returned to:**

Director General,  
Tanzania Communications Regulatory Authority,  
P.O. Box 474,  
**14414 DAR ES SALAAM.**

E-mail: [dg@tcra.go.tz](mailto:dg@tcra.go.tz)

12. **Attachments Check List**

The dully filled application form must be submitted with the following documents depending on your current licensing status with TCRA.

1. **Non – Application Service Licensees**

**A. Registered Companies**

a)	Receipt of the processing fee payable at TCRA offices	
b)	Company Profile	
c)	Certified Copy of Certificate of Incorporation	
d)	Certified Copy of Tax Identification Number (TIN)	
e)	Certified Copy of Memorandum of Articles of Association.	
f)	Detailed Description of the service to be offered using the applied code	

**B. Non-Government Organizations (NGOs)**

a)	Receipt of the processing fee payable at TCRA offices	
b)	Organization Profile	
c)	Certified Copy of Certificate of Registration	
d)	Certified Copy of Organization’s Constitution	
e)	Detailed Description of the service to be offered using the applied code	

2. **Application Service Licensees**

a)	Receipt of the processing fee payable at TCRA offices	
b)	Certified Copy of the Certificate of Application Services Licence	
c)	Detailed Description of the service to be offered using the applied code	

3. **Government Institutions/ Ministries**

a)	Receipt of the processing fee payable at TCRA offices	
b)	Letter of Short Code reservation from E-Government Agency (eGA) <i>(for Short codes only)</i>	
c)	Detailed Description of the service to be offered using the applied code	